

LICENSING SUB-COMMITTEE

30 April 2010

Attendance:

Councillors:

Mather (Chairman) (P)

Love (P)

Weston (P)

Officers in attendance:

Mr J Myall – Licensing Manager

Miss C Stefanczuk – Assistant Licensing Officer

Mrs C Tetstall – Licensing Solicitor

Mr D Ingram – Environmental Protection Manager

1. **APPLICATION FOR A SPECIAL HACKNEY CARRIAGE (RICKSHAW) LICENCE**
[\(Report LR318 refers\)](#)

The Chairman welcomed to the meeting Jonathan Andrews (the applicant) and John Andrews.

Miss Stefanczuk explained that the Sub-Committee was asked to determine an application to licence a rickshaw as a Special Hackney Carriage and to licence Mr Jonathan Andrews to drive it, under a Special Hackney Carriage (Rickshaw) Driver's Licence. Mr Andrews proposed to provide sightseeing tours of the south area of Winchester town.

Normal hackney carriage licences required drivers to take customers anywhere within the District, which was not appropriate for a rickshaw. The proposed special licence therefore set specific routes, in consultation with the Licensing Team and the Head of Access and Infrastructure. The special licences also enabled the Council to impose conditions on the service, which were set out in Appendices 3 and 4 of the Report, along with proposed fees.

In concluding her presentation, Miss Stefanczuk recommended that the special licences be granted for a six month trial, to be extended for a year afterwards if no problems arose.

In response to Members' questions, Mr Crisp confirmed that the six month trial would monitor the potential for congestion caused by rickshaws waiting to collect customers. The current routes proposed a number of pre-arranged pick-up and drop-off points. Members also noted that the trial would consider the possibility of waiting for customers outside tourist attractions, such as St Cross Hospital. However,

stopping and waiting was not included in the application and would need to be considered at a later date should the Applicant wish to do so.

Mr Andrews addressed the Sub-Committee in support of his applications. In summary, he stated that the proposal had the support of the Tourist Information Centre Manager, the Cathedral and the Winchester Attractions Partnership Meeting. He added that the enterprise promoted an eco-friendly vision for Winchester. In addition to tourists, the new business would be available for special hires for events, such as weddings and school proms. Mr Andrews also clarified that the rickshaw was compliant with the necessary safety requirements and that seat belts would be fitted.

In her closing remarks, the Chairman stated that the Sub-Committee had carefully considered the application and the representations made. It had taken into account the duties under the Crime and Disorder Act 1998, and the rights set out in the Human Rights Act 1998.

The Sub-Committee agreed to grant the licences and accept Recommendation 2, as set out in the Report (and subject to the Conditions set out in Appendices 3 and 4) as they agreed that the trial rickshaw licence would enhance tourism in Winchester, without an adverse effect on traffic flows or existing commercial enterprises. The Chairman added that, if the trial period was successful, the applicant would be notified that the Special Hackney Carriage (Rickshaw) Licence and Special Hackney Carriage Driver (Rickshaw) Licence would be extended to 12 months without a requirement to pay an additional application licence fee.

The Chairman also explained that Mr Andrews had 21 days in which to appeal the Sub-Committee's decision.

RESOLVED:

That a Special Hackney Carriage (Rickshaw) Licence and Special Hackney Carriage Driver (Rickshaw) Licence be granted to Mr Jonathan Andrews for a six month trial, with special conditions (set out below). Subject to the Licensing Manager being satisfied with the operation of the service over the first six months, the licence shall be extended to 12 months without an additional application fee required.

Special Hackney Carriage Driver (Rickshaw) Licence Conditions

Interpretation

In these conditions:-

“**the Council**” means Winchester City Council

“**the Driver**” means the licensed Driver for the time being of the Vehicle

“**Hackney Carriage**” has the same meaning as in the Town Police Clauses Act 1847

“the Vehicle” means the pedal powered rickshaw, Special Hackney Carriage (Rickshaw)

“Authorised Officer” means any officer of the Council authorised in writing by the Council for the purpose of these Conditions

“the Licence Holder” means the holder of the Special Hackney Carriage Driver (Rickshaw) Licence

“the Driver’s Badge” means the Special Hackney Carriage Driver (Rickshaw) licence badge issued by the Council

1. The responsibility for complying with these conditions, unless otherwise stated shall be with the Licence Holder.
2. The Driver’s Badge must be worn in such a position that it can be clearly seen throughout the time that the Driver is working.
3. The Driver’s Badge remains the property of the Council and if the Driver’s licence is not renewed, or is otherwise revoked or suspended, such badge shall be returned by the Driver together with the licence to the Council within seven days of a written notice or upon the demand of an Authorised Officer.
4. The Driver’s Badge remains the property of the Council and in the event of loss or damage to this badge, which renders it unserviceable, the Licence Holder shall make application to the Council for a replacement badge to be issued for which a fee is payable. Loss or theft must be reported to the Police and the Police reference number provided to the Council.
5. The Driver of a Special Hackney Carriage (Rickshaw) shall be fully acquainted with the topography of Winchester City and, if requested to do so, shall satisfy the Council as to his/her knowledge.
6. The Driver shall at all times:-
 - (a) Provide a prompt, efficient and reliable service.
 - (b) Be clean and respectable in his/her dress and person and in a manner not to cause embarrassment to members of the public.
 - (c) Behave in a civil, courteous and orderly manner.
 - (d) Take all reasonable steps to ensure the safety of passengers conveyed in, entering or alighting from the Vehicle driven by him/her.
 - (e) Comply with any code of conduct the Council may have in force at any time they are licensed with the Council.
8. If, at any time during the period of licence, the Driver becomes aware of any medical condition which may affect his/her fitness to drive licensed Vehicles

- he/she shall immediately give notice in writing to the Council and shall, if required, submit to an examination by a registered medical practitioner of the Council's choice to ascertain his/her fitness to be licensed.
9. The Driver must immediately and in any case within seven days disclose to the Council in writing any convictions motoring or otherwise imposed upon him/her during the period of the licence.
 10. The Driver shall notify the Council in writing of any change of address during the period of licence prior to such change taking place and in any case within seven days of such change.
 11. All Drivers should be in possession of a copy of the certificate of insurance relating to the Vehicle being driven at all times when acting as a Special Hackney Carriage Driver (Rickshaw). If the Driver is unable to produce a certificate of insurance upon the request of an Authorised Officer he/she may be suspended until such time as he/she can produce it.
 12. The Driver shall immediately after the end of each tour, or as soon as practicable thereafter, check the Vehicle for any property which may have accidentally been left behind by a passenger. If any property is found or is given to the Driver having been left in a Special Hackney Carriage (Rickshaw), the Driver shall take it to the Council offices as soon as reasonably practicable or in any case within 48 hours.
 13. The Driver shall if requested by the hirer provide a written receipt for the fare paid. This shall include the amount paid, Driver's full name, Driver's Badge number, signature, date and the tour route completed.
 14. The Driver of the Vehicle shall operate only on the approved routes as agreed with the Traffic Engineer and Licensing and Registration Manager of the Council. Any amendments or diversions, whether temporary or permanent, to the routes must be agreed with the Traffic Engineer and Licensing and Registration Manager of the Council prior to change.
 15. The Driver of a Special Hackney Carriage (Rickshaw) shall be entitled to the fixed fare for the route as agreed by the Council. The Driver shall not demand a fare more than that shown on the tour's fare chart.
 16. The Driver of a Special Hackney Carriage (Rickshaw) shall carry a copy of the tours' fares chart at all times and make it available to each prospective hirer.
 17. The Driver of a Special Hackney Carriage (Rickshaw), when plying for hire, shall not, by calling out or otherwise, encourage any person to hire such carriage and shall not make use of the services of any other person for that purpose.
 18. The Driver of a Special Hackney Carriage (Rickshaw) shall not use an MP3 player or similar device whilst operating the Vehicle.

Special Hackney Carriage (Rickshaw) Licence Conditions

Interpretation

In these conditions:-

“the Council” means Winchester City Council

“the Driver” means the driver/rider for the time being of the Vehicle

“Hackney Carriage” has the same meaning as in the Town Police Clauses Act 1847

“the Vehicle” means the pedal-powered rickshaw, Special Hackney Carriage (Rickshaw)

“Authorised Officer” means any officer of the Council authorised in writing by the Council for the purpose of these Conditions

“the Licence Holder” means the holder of the Special Hackney Carriage (Rickshaw) Licence

“the Licence Plate” means the identification plate for the Vehicle issued by the Council

General conditions

1. The Vehicle shall carry a maximum of three passengers.
2. The Vehicle shall be fitted with operational audible warning instrument, operational front and rear lights. The Vehicle shall also have mirrors fitted to the nearside and offside.
3. A copy of the current tours fare chart for each route must be carried in the Vehicle at all times.
4. The Vehicle Licence Holder must inform the Council of any change of address prior to the change, where possible, but no more than seven days after in any event.
5. The responsibility for complying with these conditions, unless otherwise stated shall be with the Licence Holders and drivers jointly and severally. All Vehicles will be required to meet all conditions as set out in these conditions.

Seatbelts

6. Individual seat belts shall be fitted to the Vehicle and shall be readily available for each passenger's use at all times. All seatbelts shall be maintained in good working condition.
7. The driver shall ensure that passengers are made aware of the seatbelts before commencing each journey.

8. All children must occupy a seat and parents/guardians be made aware of the seatbelt for their safety.

Maintenance and Inspection of the Vehicle

9. Prior to testing at the nominated testing centre and grant or renewal of licence, the Vehicle shall be presented to an Authorised Officer for an inspection of its appearance and suitability.
10. Each Vehicle shall be maintained in accordance with the manufacturer's recommendations. It must also comply with the Pedal Cycle (Construction and Use) Regulations 1983, the Pedal Cycle (Safety) Regulations 2003 and the Road Vehicle Lighting Regulations 1989.
11. The Vehicle and its fittings must at all times when it is available for hire or being used as a Special Hackney Carriage (Rickshaw) be in a safe working condition, clean and tidy.
12. The Vehicle must be maintained throughout the term of the Special Hackney Carriage (Rickshaw) licence, to a high standard of appearance to the complete satisfaction of the Council.
13. Any Vehicle presented should be free from any significant areas of visible rusting, dents or scratches to include the following:-
 - (a) PAINT WORK. All panels on the Vehicle should be in a matching colour.
 - (b) SEATS. The seat should be free from cuts, tears or cigarette burns. However, very minor cuts, tears or cigarette burns which have been repaired in a professional and neat manner may be acceptable at an Authorised Officer's discretion.
14. The Vehicle may be called in for inspection or test at any time by an Authorised Officer to ensure compliance.

Insurance

15. The Licence Holder shall obtain appropriate insurance to carry passengers for hire and reward and public liability insurance for a minimum of £5,000,000 (five million pounds). A copy of the certificate of insurance or cover note shall be available for inspection at all times whilst operating as a Special Hackney Carriage (Rickshaw).

Routes

16. The Vehicle shall operate only on the approved routes as agreed with the Traffic Engineer and Licensing and Registration Manager of the Council.

17. Any amendments or diversions, whether temporary or permanent, to the routes must be agreed with the Traffic Engineer and Licensing and Registration Manager of the Council prior to change.

Licence Plate

18. The Licence Plate shall be fitted on the rear of the Vehicle to the satisfaction of an Authorised Officer.
19. The Council must be informed immediately should the Licence Plate be broken, lost or defaced. On no account must the Vehicle operate without a Licence Plate displayed.

Signs etc and advertising

20. No signs, notices, advertisements, plates, marks, letters figures, symbols, emblems or devices whatsoever shall be displayed on or in the Vehicle without prior approval in writing from the licensing authority.
21. Any sign permitted must be positioned so as not to impede visibility.

Accident/Damage to the Vehicle

22. In the event of any accident or damage to the Vehicle which may affect the safety and/or appearance of the Vehicle, this shall be reported to the licensing authority within one working day. In such cases, the Vehicle shall be inspected by an Authorised Officer who shall determine whether the Vehicle can continue to be operated until repairs have been carried out.

2. **REVIEW OF PREMISES LICENCE PREM500 (MR BRUCE), MATTERLEY BOWL, ALRESFORD ROAD, WINCHESTER**
[\(Report LR316 refers\)](#)

REVIEW OF PREMISES LICENCE PREM548 (G-EVENTS), MATTERLEY BOWL, ALRESFORD ROAD, WINCHESTER
[\(Report LR317 refers\)](#)

The Sub-Committee considered both of the above reports concurrently.

The Chairman welcomed to the meeting representatives of the Licence Holders (Mr Malcolmson, Mr Piper, Mr Phipps, Mr Bruce and Mr Leversedge), the Police (Mr Savil, Inspector Pragnell and Sergeant Jennings) and the applicants for the review (Mr Barker and Mrs Barker, who spoke on behalf of Mr Beer who was unable to attend the meeting).

In respect of Report LR317 the Chairman accepted onto the agenda the representations which were received from the licence holders, Addendums 1-10. Whilst these had been received after the publication of the Report, they had been received within the statutory timescale and therefore were eligible to be considered by the Sub-Committee.

Mr Myall introduced the review applications to the Sub-Committee. In summary, he explained that the reviews had been called by Mr Beer and Mr Barker for both premises licences at Matterley Bowl. One premises licence (PREM 500) was held by Mr Bruce (the landowner of Matterley Bowl) and the other (PREM 548) by G-Events Ltd who organised the Glade music festival on the site, which was held July 2009. G-Events were currently working towards the 2010 Glade Festival which was to be held in the summer of 2010.

Mr Beer and Mr Barker had called for the reviews on the ground of public safety and public nuisance (mainly relating to the noise from the festival) and had also referred to traffic concerns. The applications for the review from Mr Beer and Mr Barker were set out in Appendix 1 of both reports.

Once the review process had been triggered, the Head of Environmental Protection (Mr Ingram), as a responsible authority, had submitted a representation which was set out in Appendix 3b of both reports.

The Police, acting in their capacity as a responsible authority under the terms of the Licensing Act had also made a representation and Appendix 5a listed the Police's record of incidents at the Festival.

The Police had supported the review application as they considered that the Glade Festival had not addressed the Licensing Objectives of Crime and Disorder, Public Safety and the Protection of Children. On the basis of these concerns, the Police had submitted a series of suggested amendments to the conditions and these were set out in 3a of the Reports.

The review had also been supported by 12 interested parties, whilst another 21 interested parties had made representations in support of the licence holders. All of these representations were set out in Appendix 5b of both Reports. Mr Myall explained that the Council had defined "interested parties" for and against the review using the same criteria as for a premises licence; namely someone who either lives or works in an area affected by the venue.

Mr Myall advised that the Sub-Committee should consider only matters relevant to the Licensing Objectives. Therefore, no weight should be attached to those representations which made reference to the Licence Holders' failure to uphold the Human Rights of the residents (the Human Rights Act applied to the Licensing Authority as a public body, but not to the Licence Holders as they were not a public body); previous events at the Matterley Bowl held under other licences; traffic issues; and the benefit of the event to local businesses.

Mrs Barker addressed the Sub-Committee as the representative of Mr Beer, one of the applicants.

In summary, Mrs Barker raised concerns regarding:

- Traffic safety (that the delays on the surrounding road network as a result of the Festival were unacceptable and threatened safety; that the traffic management plan was insufficient; and road cleaning measures were inadequate).
- Crime and Disorder (the Police had recorded incidents of theft, drug taking and underage drinking at the 2009 event and the Police's recommendations regarding CCTV should be endorsed and all crimes on site be prosecuted).
- Fencing (at the 2009 event fencing had, in places, partially collapsed and the Licence Holder should be responsible for checking and maintaining the fences).
- That, at four days, the event was too long. A shorter, three day event would be less of a disturbance to local residents.
- Noise should be reduced to acceptable levels and continuous monitoring made available to the public and any breaches of noise levels be met with £1,000 per minute fines.
- That the event breached local residents' human rights to enjoy their properties (violated by noise from the Festival, especially after 2300 hours).
- That it was unfortunate that the Licence Holders had advertised the Glade Festival on their website as "louder, later, longer..."
- Questioned Mrs Tetstall on Section 62 of Environment Act 1995, who explained that this related to different legislation from the Licensing Act, whose objectives the Hearing was concerned with.

Mr Barker then addressed the Sub-Committee as one of the applicants for the Review.

In summary, he:

- Raised concerns about regarding what he considered to be the unacceptable level of noise local residents suffered from the Festival;
- He therefore suggested the following noise limits:

50 dB L(A)eq general noise from noon to 1900 hours;
 45 dB L(A)eq general noise from 1900 to 2300 hours;
 59 dB (L) bass noise from noon to 1900 hours at 63Hz and 125hz;
 48 dB (L) bass noise from 1900 to 2300 hours at 63Hz and 125hz;
 and the reinstatement of the inaudibility condition from 2300 to 0900 hours.

- He explained that his proposed limits were based on guidelines from the full text of the World Health Organisations' (WHO) policies and those from the Noise Council, and that the former recognised the need for a reduced ambient noise level during the evening. He explained that, as the level of ambient noise reduced in the summer evenings, the continuous noise from the Festival became more audible and the thump of the bass more annoying to local residents. He explained how this noise had affected local residents and that the five highest sound recordings, together with a third of residents' noise complaints, had occurred after midnight during the Festival.

In response to questions from the Sub-Committee, Mr and Mrs Barker explained that the Review had taken some time to prepare in terms of acquiring background information and knowledge. A well-attended public meeting in Cheriton and a letter in a local newspaper had also spurred them on to instigate the Review.

Mr Ingram (Environmental Protection Manager) addressed the Sub-Committee as a representative of a Responsible Authority.

He explained that he had submitted a representation to enable him to attend the meeting and explain in detail the Council's position regarding the Festival.

In summary:

The original inaudibility condition was imposed to ensure that the Festival would be inaudible from within local residents' homes after 2300 hours. However, although some residents had complained to the Council about the noise after 2300, some had refused Environmental Health officers access to their homes making the condition unenforceable, as the noise could not be assessed inside the complainants' properties. The condition had also proved to be impractical as audibility was largely subjective, depending on the hearing ability of the listener. Therefore, in consultation with Mr Leversedge, the Council had agreed to remove this condition and replace it with a condition which could be objectively measured; namely, that noise from the Festival should not exceed 45 dB L(A)eq 5 min as measured 1 metre from the outside of local residents' properties. This assumed that, even with windows ajar, the noise inside properties would be 35 dB L(A)eq 5 min. This was also based on the World Health Organisation's document 'Guidelines on Community Noise' which sets out a standard of 35 dB L(A)eq 8 hour as being an acceptable night time noise standard for the sleeping environment. Mr Ingram went on to say that British Standard 8223 also provides for an internal noise criteria for new buildings of 35 dB L(A)eq as acceptable for night-time noise within a dwelling.

With reference to bass noise, Mr Ingram agreed with the local residents' concerns that this could be annoying. Bass noise travelled further than general noise and therefore over a long distance could produce the 'thump-thump' that some residents had found particularly irritating. The Council's Noise guidelines had recommended that bass noise up to 70dB Leq was acceptable and the existing conditions limited the Festival to 65db.

Environmental Health officers had been on-call throughout the 2009 event and during this time had only recorded a single breach of the noise limits, captured during the headline set by Underworld. However, as the breach lasted only a few minutes, was

quickly remedied and, given the excellent spirit of co-operation between the event organisers and officers of the Council, it was decided that it would not have been in the public interest to pursue a prosecution based on this single breach of conditions.

Mr Ingram disputed the applicants' accusation regarding a lack of communication. The Council had written to all local residents within a 2km radius of the event, along with Parish Councils and residents further afield who had previously complained. The letter advised of two hotlines to call in the event of any complaints and that officers were available to respond to complaints by visiting properties and measuring noise levels between 2100 and 0200 every evening during the event.

In response to questions from the Sub-Committee, Mr Ingram explained that in reducing overall noise levels to comply with post 23:00 standard, sound engineers would be expected to reduce their venue's mixing desk master volume thereby simultaneously reducing base noise levels. It was not practicable for the event organisers to require sound engineers to turn down just the bass noise, as this would adversely affect the sound quality and the reasonable enjoyment of the audience. The current conditions did not distinguish between levels of bass noise or general noise, as requested by Mr Barker. Mr Ingram was not able to give a definite response to the noise limit proposals Mr Barker had presented at the meeting without further consideration, but he considered that 48db proposed would be difficult to achieve.

In response to questions from Mr Barker, Mr Ingram explained that the WHO guidelines that sought to reduce noise levels after 1900 hours were aimed at more permanent sources of noise, for example airports, rather than a temporary event such as the Glade Festival.

In response to questions from Mr Phipps (on behalf of the Licence Holders), Mr Ingram confirmed that the Council's relationship with the Glade organisers had been very co-operative and professional. The Licence Holders had willingly participated with the Council's Safety Advisory Group (and parallel meetings) and had submitted a comprehensive Event Management Plan 28 days before the event.

Mr Ingram also commented that whilst subjective noise monitoring had its value (mainly in deciphering between sources of noise), objective measurements were the Council's preferred method of dealing with noise complaints.

The Sub-Committee then heard from some of the interested parties who had made representations (set out in Appendix 5b and 5c of both Reports). The Chairman and Mrs Tetstall repeatedly reminded the speakers that, under the terms of the Licensing Act Guidance, their evidence had to be limited to the issues they had previously submitted as part of their representations. Under this Guidance, the Sub-Committee were not able to consider any new issues as it would be unfair to the parties who would not have had an opportunity to consider it properly before responding.

Mr Kilmister spoke in support of the Review. In summary, he commented on the water-torture like effect of the noise from the Festival during the evening and how this affected him at Tichborne, three miles away from Matterley Bowl. He recommended that noise from the Festival should cease after 2300 hours.

Mr Matthews also spoke in support of the Review. In summary, he explained how noise from the Festival affected him in Avington, especially after midnight. In response to his question regarding music being played outside the tented arenas, Mr Myall confirmed that a minor variation of the Conditions had been agreed at the request of the licence holder, which enabled them to play music from outdoor stages after 2300 hours. The amendment was a delegated officer decision which had been advertised in the usual fashion. During the consultation period, Environmental Health officers had confirmed it made no difference whether the source of the noise was inside a tent or not, as the test remained whether it exceeded the limits set out in the conditions.

Mrs Barker spoke in support of the Review as an interested party in her own right. In summary, she raised issues relating to noise from the site, its location within the South Downs National Park and an Area of Outstanding Natural Beauty. However Mr Myall explained that the latter two points were not relevant to the licensing objectives.

Mr Mackintosh spoke against the Review as an interested party. In summary, he explained that he was a resident of Alresford and considered that local residents should be tolerant of the Festival.

Councillor Verney spoke as a representative of Reverend Collins and Mrs Simms. In summary, he reiterated the issues raised in their representations in support of the Festival.

Mr White also spoke as interested party against the Review. In summary, he explained that, as a resident of Lane End (2 miles from the Bowl), his family had suffered no disturbance from the Festival and that his children had benefited from attending the Festival.

Mr Savil addressed the Sub-Committee as a representative of the Police. Mr Savil stated that the Police requested a number of amendments to the Conditions regarding the Crime and Disorder Objectives.

In summary, Mr Savil stated that the principal areas of debate between the Licence Holders and the Police related to proposed changes to the Conditions regarding CCTV coverage and the provision of Special Police Services.

Prior to the Sub-Committee's discussion on Special Police Services, both Mr Phipps and Mr Savil suggested that Members consider this as a separate issue to determine the legality of the Police's request. However, following a debate, the Sub-Committee agreed that the issue should be considered along with the other recommended amendments to the Conditions within the Police's submission.

Mr Savil explained that the Police recommended a change to the Conditions to require the Licence Holder to negotiate with the Police on the required level of Special Police Services; that this be agreed in the Event Management Plan and paid for by the Licence Holders no later than 28 days before the event, and that this would give the Police the right to veto the event if they considered the level of staffing at Festival to be inadequate.

In response to Councillors' questions, Mr Savil explained that these proposed changes should be made to Condition CD1 and read in conjunction with Condition A7.

Mr Phipps explained that the Licence Holder had no objection to being required in the Conditions to request Special Police Services (if they felt it necessary) by a certain deadline, but that they did object to the Police's proposals to assume the power of veto over the event.

Regarding the installation of CCTV, Mr Savil explained that the Police sought a greater say in the positioning of the cameras. In response to questions from Mr Phipps, Sergeant Jennings confirmed that the majority of thefts from the site were from parked cars and tents.

Mr Phipps explained that the Licence Holders welcomed a dialogue with the Police on the positioning of CCTV cameras, but that they objected to the Police's proposals to install them where they could oversee the camping area.

The Sub-Committee noted that the Police's concerns regarding underage drinking had been alleviated by the Licence Holders' assurances that no under 18 year olds would be admitted into the Festival, unless they were accompanied by an adult. Therefore, Mr Savil withdrew the Police's proposed amendments to Condition 8. As a consequence, adult visitors could bring alcohol onto the site for their own personal consumption.

Mr Savil also commented on the lack of clarity and precision within some of the existing conditions, in particular, the merit of Condition A4.

In relation to Condition A9, Mr Savil commented on the oddity that the existing condition made the licence holders liable for meetings of the Safety Advisory Group to be held, which was something over which the Licence Holders had no control.

During questioning, Mr Phipps raised concerns regarding the Police's proposed amendments to CD7 (regarding the use of the words "if applicable") and Conditions A4 and A6. In regard to Condition A6, Mr Phipps explained that the Police's intention to delete the bracketed wording would make it an offence for the Licence Holder to allow visitors to stay on site for more than four days, even in the case of an emergency. Mr Savil later explained that in fact the police had intended to ask for the words in brackets to be added to A6 rather than deleted and that there had been an error in their written representation.

In respect of the Police's request to have the power of veto over the event, Mr Phipps reminded the Police of their Section 150 and 53a powers, whereby they could close events. However, whilst Sergeant Jennings agreed that these powers could be used on occasions in public houses, it was a different matter closing an event attended by 15,000 people.

Mr Phipps questioned the spirit of co-operation between the Police and the Licence Holders, as the redacted heading on a Police email (Appendix 5a refers) had apparently been headed: "evidence from them for us."

Mr Phipps also questioned why the Police had chosen to highlight an incident reported by Inspector Stanswood which lasted only 30 seconds out of the many hours that Inspector Stanswood may have been on site at the event.

In addition, Mr Phipps highlighted the third line of Addendum 9 where the Police had questioned whether there was sufficient evidence that the licensing objectives had been undermined at the Glade Festival. In response, Sergeant Jennings explained that the Police had made this document public by mistake and it represented only one officer's early view on the possibility of applying for a Review.

In response to a question from Mr Phipps, the Police indicated that they would act reasonably in the implementation of any changes to the Conditions regarding this year's Glade Festival as it was already less than three months away.

Mr Phipps addressed the Sub-Committee as a representative of the Licence Holders against the Review. He explained that the Licence Holders' position was set out in two documents, their response to the Review (Appendix 4) and their response to the Police's proposed amendments to the Condition (the addendums to Appendix 4).

In summary, he stated that:

- That the Licence Holders had proved themselves to be co-operative and professional in their working relationships with the Council and the Police;
- That the Glade Festival and existing licences were in accordance with the Council's Licensing Policy;
- That, whilst the Licence Holders acknowledged the applicants' grievances, the existing noise limit of 65db was under the 70 db recommended by the Noise Council. Any further reduction would be unacceptable to the Licence Holders, as it would affect the integrity of the music and make the event unviable;
- 50 out of the 70 recorded crimes on site appeared to be the work of a criminal gang who had targeted the event;
- That whilst the licence holders acknowledged that there were always likely to be aspects of the event that could be improved year on year, this did not warrant significant changes to the existing Conditions. Any amendments to the Conditions had to be necessary and proportionate.

The Sub-Committee also heard from Mr Leversedge (a noise consultant) who spoke on behalf of the Licence Holders. In summary, he explained further detail in respect of the noise limits and that the WHO's guidance differed from the Noise Council's in that average sound levels were measured over a longer, 16 hour period, within which greater fluctuations of noise were permissible. Mr Leversedge also referred the Sub-Committee to the numerous noise monitoring exercises which had been undertaken by the Licence Holder at various locations near the site.

In response to detailed questions from Mr Barker, Mr Leversedge explained that neither the WHO nor the Noise Council set limits for noise during the night beyond the 70db limit. The night time noise limit of 45db was set by British Standard 8233 and PPG24 and there was no guidance to extend this to Mr Barker's recommended 1900 hours quietening time.

The Sub-Committee retired in camera to consider the issues raised above.

When the Sub-Committee returned, the Chairman explained that under Section 26.2 of the Licensing Act (Hearings) Regulations 2005, the Sub-Committee had agreed to adjourn their decision to a further meeting to be held at 10.00am on 4 May 2010. The parties would be informed of the Sub-Committee's decision within five working days. The adjournment was to allow the Police and the Licence Holders' representatives an opportunity to clarify for the Sub-Committee those proposed conditions where agreement between the two parties had been reached and areas where there were still differences of opinion. The Sub-Committee had also agreed on the adjournment to enable them a better opportunity to assess the issues which had been raised during the course of the very lengthy meeting.

The Sub-Committee therefore recommenced, in camera, at 10.00am on 4 May 2010 and decided the following:

In reaching its decision the Sub-Committee carefully considered the Application and the representations made by Police, the Head of Environmental Protection, the Interested Parties and the Licence Holders. It had taken into account the duties under the Crime and Disorder Act 1998 and the rights set out in the Human Rights Act 1998.

The Sub-Committee concluded that it had received no expert evidence to support the applicants' proposed reduction in the noise levels (both general and bass) and had noted that to reduce the levels further would make the event, in the licence holders' view, unviable as a music festival.

This applied to both applications.

The Sub-Committee agreed that the inaudible condition raised by the applicants should not be re-instated for the reasons stated above.

The Sub-Committee noted that the traffic issues raised by the applicants were not a licensing objective, but were in any case addressed within the Event Management Plan, as was the perimeter fencing.

The Sub-Committee noted the applicants' issues regarding:

- Proper continuous noise monitoring, reporting, enforcement;
- Duration of the event;
- The licence holders' responsibilities under the Human Rights Act;
- The alleged lack of consideration for the surrounding community;

and concluded that these raised no issues that required any amendments to the existing conditions.

With regard to the proposed amendments to the Conditions suggested by the Police, the Sub-Committee agreed to the following changes (set out below in italics and strike-through). These changes were agreed to strengthen the existing conditions in order to further the licensing objectives (in relation to prevention of crime and

disorder, prevention of public nuisance, public safety and the protection of children from harm).

The Sub-Committee also agreed to delegate to the Head of Legal Services authority to amend the numbering of the Conditions as necessary and to ensure these changes were applied to both Premises Licences as appropriate.

Furthermore, the Sub-Committee determined that any changes to PREM 500 (Mr Bruce's Licence) shall only be applicable when it is used in conjunction with PREM 548.

RESOLVED:

That the Licences PREM 500 and PREM 548 be amended as set out below.

PREM 500

(The following conditions only apply when this licence is used in conjunction with licence number PREM 548)

Mandatory Conditions

Under the Licensing Act 2003, the following conditions must be imposed on the Premises Licence in any event:-

- M.1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no designated premises supervisor in respect of the premises licence, or (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- M.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- M.3. Where individuals are required on premises to carry out licensable security activities under the Private Security Industry Act 2001, they must be licensed by the Security Industry Authority.
- M.4. No film shall be exhibited unless it has received a U, PG, 12, 15 or 18 certificate from the British Board of Film Classification, or it is a current newsreel which has not been submitted to the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.

The following mandatory conditions came into force on 6 April 2010:

- M.5 The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.***
- M.6 The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).***
- M.7 The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.***

All Licensing Objectives

- A.1. This licence shall authorise the relevant licensable activities for a maximum of 14,999 persons on no more than SIX occasions per calendar year.
- A.2. This licence may be used for a maximum of SIX events in any one year which shall include any other event with a premises licence which takes place in the same calendar year.
- A.3. No more than two events shall be permitted to operate under this licence after midnight in any one calendar year. Such events may operate after midnight on Fridays and Saturdays only.
- A.4. ~~The premises user shall comply with all conditions contained in Annexe 2 attached to the Premises Licence. These should be complied with to their full extent unless otherwise agreed by the Licensing Authority.~~
- A.4 The Premises User shall comply with all provisions of any Event Management ***Plan***.
- A.5. No event shall be open to the public for more than four days unless agreed with the Licensing Authority. Events shall be treated as a continuous event unless there is at least 24 hours between them.
- A.6. The Premises Licence Holder shall produce an Event Management Plan (including the site plan, inserts listed at the end of the Operating Schedule ***and any request for Special Police Services***). ***This initial Event Management Plan*** which shall be supplied to the Licensing Authority and the members of the Safety Advisory Group no later than ~~28 days~~ ***3 months*** prior to each event, and shall be updated for each subsequent year. No licensable activities for the public shall take place unless the Event Management Plan is agreed by the Licensing Authority ***in consultation with the Safety Advisory Group***.
- A.7. The event organiser shall be available at all times that the licensed site is open to ticket holders. The event organiser shall be based onsite in the Production Office.

- A.8. Safety Advisory Group meetings shall be held to bring together all key event staff and agencies involved in the event and at least six months before the event each year. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.
- A.9. The Premises Licence Holder shall prepare a Traffic Management Plan (TMP) which shall be updated as necessary and shall be inserted into the *final* Event Management Plan at least 28 days prior to each event.

The Prevention of Crime and Disorder

- CD.1. The event organiser shall agree with the Licensing Authority in consultation with Hampshire Constabulary, the number of police officers required at each event, no later than 28 days before the start of the event. No licensable activities shall take place unless suitable arrangements are in place to secure the provision of such numbers of police officers.
- CD.2. ~~If agreed with the Police, a CCTV system with recording facilities shall be operated throughout the event.~~ ***The event organiser shall agree with the Licensing Authority, in consultation with Hampshire Constabulary the requirement for a CCTV system and how it is operated.*** The recordings shall be retained for a period of 30 days and be made available upon request by the Police ***or Licensing Authority.*** Full details of the proposed system (including contractor, agreed positions, installation, operation, playback facilities and retention of data) shall be submitted to the Licensing Authority no later than 28 days prior to each event.
- CD.3. ~~No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable this shall include dedicated teams for the campsites, the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions.~~
- CD.4. ~~All security, stewards, traffic marshals, and fire wardens shall wear high visibility tabards which shall each be uniquely numbered and shall be marked with the appropriate job title. Supervisors or Team Leaders shall be identifiable by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.~~
- CD.3** ***No licensable activities shall take place unless the event organiser agrees with the licensing authority, in consultation with the Safety Advisory Group no later than 28 days before the start of each event the number of stewards, security personnel (and Special Police***

Services, if required) for the event and has received such agreement in writing. The number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained within "The Event Safety Guide" or similar unless otherwise agreed. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable, this shall include dedicated teams for the campsites, the arena, the perimeter and the car parks. There shall be both static and mobile positions. All stewards to wear high visibility jackets/tops that are of a different colour from any SIA registered staff.

- CD.4 All security staff and stewards shall be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training shall be available on request.
- CD.5. Company profiles for security and steward contractors shall be available on request.
- CD.6. If applicable the location of the security and steward contractor's offices shall be shown on the site plan.
- CD.7. If applicable, **(as deemed by the Safety Advisory Group) an interlocking six foot heras type perimeter fence as a minimum shall be erected and maintained and be patrolled by security personnel to ensure that unauthorised access onto the site cannot be gained, as deemed by the Safety Advisory Group.**
- CD.8. Crime prevention advice shall be written in consultation with Hampshire Constabulary and displayed on signage around the site.
- CD.9. If applicable the campsites shall be patrolled by security and stewards and if applicable there shall be watch towers with CCTV cameras manned throughout the event.
- CD.10. The Left Luggage Tent shall be situated close to the Arena Entrance and shall be operational 24 hours a day throughout the event. The Left Luggage Tent shall also act as an onsite Lost Property Service. An address for lost property enquiries post event shall be available and shall be published on the Premises Licence Holder's website.
- CD.11. If applicable **(as deemed by the Safety Advisory Group) the event organiser** ~~the Premises Licence Holder~~ shall prepare a drugs policy for the event which shall be based on three core messages:
- Prevention
 - Drug dealers and users
 - Welfare and treatment

(This policy must be submitted as part of the Event Management Plan and agreed by the Police at least 28 days before any event)

- CD.12. If applicable ***(as deemed by the Safety Advisory Group)*** random searching shall take place at all ***ticketed*** entrances to the event site for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- CD.13. There shall be a suitable receptacle for the safe retention of illegal substances and Hampshire Constabulary shall be informed so that appropriate disposal can be arranged.
- CD.14. All reasonable steps shall be taken to ensure that no glasses ***nor glass*** bottles are allowed inside the ***event site*** arena. Bottle banks shall be located at the ~~arena~~ ***event site*** entrances and plastic containers shall be available for decanting facilities.
- CD.15. If applicable ***(as deemed by the Safety Advisory Group)*** there shall be mobile vehicle units to patrol any volatile areas and to react quickly to reports of incidents. Covert intelligence gathering staff shall be provided to pinpoint groups of potential troublemakers.
- CD.16. ***All SIA registered staff to wear high visibility jackets/tops and the relevant SIA licence to be on display at all times for the duration of any event.***
- CD.17. ***Male and female SIA staff to be present on all ticketed entrances and exits for the duration of any event, as deemed by the Safety Advisory Group.***
- CD.18. ***There will be no "legal highs" (these are defined as any herbal or chemical based substance which when consumed creates an altered state of mind and various states of euphoria, elation, rapture, exhilaration or despair, anguish, despondency, gloom or similar altered mind states associated with known controlled drugs or pseudo drugs, but not alcohol, tea, caffeine based products, tobacco or any prescription medicine,) allowed on site, these to include any gas canisters unless for the purpose of cooking or lighting. (Reinforces PS92 of original licence).***
- CD.19. ***There shall be suitable receptacles for the safe retention of illegal substances at each entrance and exit and Hampshire Constabulary shall be informed of such arrangements so that appropriate disposal can be arranged.***

- CD.20. *All sales of alcohol and other drinks to be provided in polycarbonate or similar non-glass drinking vessels and all glass bottled drinks to be decanted at point of sale.*
- CD.21. *The Designated Premises Supervisor, or nominated deputies, being a Personal Licence Holder, shall be present onsite for the duration of any event when alcohol is being supplied under the Premises Licence. Details of the nominated deputies to be provided to the Police within 28 days prior to the commencement of the event and clear signage displaying the name of the Designated Premises Supervisor or Personal Licence Holder should be at any point of sale of alcohol.*

Public Safety

General

- PS.1 The Licence Holder shall notify the Licensing Authority of a future event at least ~~6 months~~^{90 days} before each event unless otherwise agreed with the Licensing Authority.
- PS.2. At least 60 days before an event, the Licence Holder shall arrange a meeting with the Licensing Authority and other appropriate bodies to discuss the measures that will be put into place to protect public safety and public nuisance.
- PS.3 The Licence holder shall ensure that the Event Organiser submits an event specific event management plan to the satisfaction of the Licensing Authority **(in line with all other timescales set out within this licence)** ~~at least 28 days~~ prior to each event. The Event Management Plan and associated documentation (including site plan) must be clearly labelled indicating version number and date of publication.
- PS.4 Each event specific event management plan is to include details of the following;
- An event specific risk assessment clearly indicating the nature of hazards arising from the event and the controls which will be implemented to reduce the risks to as low as is reasonably practicable;
- PS.5 The Licence holder will ensure that a site plan(s) is submitted, to the satisfaction of the Licensing Authority, at least 28 days prior to the start of each event clearly indicating the position of the following;
- The site boundaries and entrances and exits to the site (including those for emergency services) which must be clearly labelled;
 - All road and track ways (including emergency routes), car parks and other vehicles compounds;
 - The location of all structures either constructed or brought onto site (refer also to condition);
 - The location of the campsite(s), if appropriate;

- The location of toilet, shower (if appropriate) and washing facilities
- Drinking water points and associated pipework including sampling points and soak ways
- The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes
- Welfare tent and medical services
- Generators and other principle electrical connections
- Fuel stores (refer to condition)
- Fairground rides
- Fire fighting equipment and other associated fire fighting provision (refer to condition)

PS.6 The event organiser shall ensure that the latest edition of the event specific risk assessment is brought to the attention of all staff, contractors and stall holders, performers and other visitors to the event

PS.7 The Licence holder shall provide full details of the training and experience of the Event Organiser to sufficiently demonstrate their competence to run the event.

PS.8 The Licence holder shall ensure that all on-site work is monitored by the Event Organiser, Site Manager and Event Safety Co-ordinator and safety inspections are undertaken to ensure maintenance of a safety event.

PS.9 The Licence holder shall ensure that the Event Organiser has appointed a suitably qualified Event Safety Coordinator. The role of the Event Safety Coordinator shall consist the following;

- (i) Liaison with lead contractors, subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
- (ii) assist in the inspection of the venue before and during the event;
- (iii) assistance in the inspection of all structures and electrical services;
- (iii) checking and obtaining all relevant safety documentation and certification, safety policies;
- (iv) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed,
- (v) assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.
- (vi) To assist the Licensing Authority as directed in fulfilment of the above responsibilities numbered i) – vi)

Site entry and exits

PS.10 The Licence Holder shall ensure that a sufficient number of exit gates of sufficient width are provided dependent on the nature and size of the event

having regard to the requirements of HSG195 'The Event Safety Guide' (***or similar) unless agreed otherwise.***

PS.11 The Licence Holder shall ensure that all entrance and exit gates are maintained free from obstructions which may impede the prompt evacuation of the site and/or which may cause a person to slip, trip or fall. Where guy ropes, tents pegs, stakes and similar flank entrance and exit routes they shall be suitably guarded to the satisfaction of the Licensing Authority.

PS.12 Each gate in use shall be manned at all times during the event.

Structures

PS.13 The Licence Holder shall ensure that the Event Organiser submit to the Licensing Authority documentation for each specific event showing the position of all internal and external structures and including structural drawings and calculations. This shall be inserted into the Event Specific Event Management Plan and be submitted to the Licensing Authority no later than 28 days before the start of each event. No licensable activities shall take place until the structural plans have been submitted to the satisfaction of the Licensing Authority or except with the consent of the Licensing Authority.

PS.14 The Licence Holder or their suitably qualified representative shall ensure that all structures are erected in accordance with the site plan and associated structural calculations and drawings, except where otherwise agreed to the satisfaction of the Licensing Authority. The Licence Holder must ensure that the checks have been done effectively and have been recorded and these records made available to the Licensing Authority on request. All structures must comply fully with their design criteria before the public are admitted on to the site.

PS.15 Where the erection of any structure is delayed, the Licensing Authority may direct the Licence Holder that the structure or part thereof be removed from site, if the Licensing Authority are of the opinion that there will be insufficient time conveniently to check the completed structure in accordance with condition PS.13 and for it to be fully inspected by the Licensing Authority and any possible defects or deficiencies remedied in good time before the public are admitted to the site.

PS.16 The Licence Holder, or nominated representative shall ensure that ensure that suitable and sufficient guarding is provided to the superstructure of tented structures, staging areas, king or queen poles, scaffolds or other hazardous areas appropriate to the event, to prevent access by members of the public.

PS.17 Details of any stands or similar standing or seating provision shall be provided to the Licensing Authority at least 28 days prior to the start of the event and be provided with full structural details. All such structures must comply fully with their design criteria before the public are admitted on to these areas of the site.

PS.18 Where seating or other structures are to be provided within marquees of buildings they should be so arranged so as to enable prompt evacuation in the event of an emergency.

Safety barriers

PS.19 Where safety barriers are to be provided they shall be suitably designed and installed.

Electrical Safety

PS.20 The Licence Holder shall ensure that all site electrical installations and generators shall be installed and checked by a competent electrician for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects shall be properly corrected and an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licence Holder before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be buried or flown and otherwise protected against physical damage including precautions to stop them from being damaged or presenting a tripping hazard.

PS.21 The Licence Holder shall ensure that the Event Organiser submits an Electrical Completion Certificate, provided by a suitably qualified electrical engineer, to the Licensing Authority prior to the public being allowed entry to the relevant part of the site. The certificate must confirm that the electrical installation is in safe working order and has been installed in compliance with current electrical safety regulations. Separate certificates shall be provided for each electrical installation on site.

PS.22 The Licence Holder shall ensure that Portable Appliance Testing ('PAT' testing) has been carried out by all contractors and subcontractors bringing any electrical equipment onto the site. Evidence of this PAT testing must be kept on site by relevant operators and be made available to the Licensing Authority on request.

PS.23 A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably required by the Licensing Authority and the Fire Officer as part of the wiring installation for each electrical circuit. The device shall be designed to operate if the earth leakage current exceeds 0.03 A and shall have a maximum operating time of 30 milliseconds. A test button shall be incorporated.

PS.24 Where three phase portable generators are used, and it is not possible for Residual Current Devices to be installed, then all steps as may be reasonably required by the Licensing Authority shall be taken to ensure the safety of the public including the provision of an earth spike of sufficient size to take the full load capacity of the generator, and other equipment equal to or better than a suitable earth loop monitor shall be incorporated in the power circuit system.

Fuel Provision and Storage

- PS.25 The location of all fuel stores must be agreed with the licensing authority and be provided with bunding to sufficiently contain any spillages and be provided with appropriate barriers to protect against unauthorised access.
- PS.26 The Licence Holder will liaise with the Event Organiser to ensure that each stall requiring use of liquefied petroleum gas is limited to one in use per appliance and one spare for each cylinder required by that particular trader. Spare cylinders shall be stored in a safe and secure storage compound for suitably designed and constructed for the storage of liquefied petroleum gas cylinders. Such storage facilities shall be provided in accordance with the current LP GAS Association Code of Practice No.7 'Storage of Full and Empty LPG Cylinders and cartridges' and HSG 195 'The Event Safety Guide' and any such other document which amends or updates the same.
- PS.27 The Licence Holder shall ensure that each stall is inspected to ascertain the amount of LPG stored and in use and that the amount of LPG stored shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site)
- PS.28 The Licence Holder shall ensure that any LPG cylinders found at any stall in excess of that which may be reasonably expected to be used during the event are removed from any stall, including at the request of the Licensing Authority, and properly stored in the secure LPG store required in PS.26 above.
- PS.29 Where the event requires other types of fuel to be stored on site adequate procedures and facilities must be implemented to ensure the safe storage and dispensing of this fuel to the satisfaction of the Licensing and Fire Authorities. Details of the arrangements to be implemented for the storage and dispensing of fuels must be submitted to the Licensing Authority at least 28 days prior to the event.

Waste

- PS.30 The Licence Holder shall ensure that a plan is submitted at least 28 days prior to the start of the event and to the satisfaction of the Licensing Authority, to ensure that sufficient receptacles are provided for the storage of waste on site and including the arrangements for the regular emptying of such receptacles to ensure that waste is not allowed to accumulate and present a fire risk. All waste arising from the event must be disposed of in accordance with existing waste disposal Regulations.
- PS.31 The Licence Holder shall put in place a team of litter pickers to ensure that waste is not allowed to accumulate and present a fire risk.
- PS.32 The Licence Holder shall, at any time during the event shall promptly remove any accumulation of waste which the Licensing Authority consider to be presenting a fire or other risk to public safety.

PS.33 All clinical waste arising from the event must be stored in appropriate receptacles and disposed of in accordance with existing waste disposal Regulations.

PS.34 On site refuse collection points shall be sited away from the entertainment arena and any campsite.

Sanitary accommodation

PS.35 The Licence Holder shall ensure that the Event Organiser provides a suitable and sufficient number of closets and urinals of an approved type in accordance with the guidance contained within HSG 195 'The Event Safety Guide'. Toilet blocks shall be suitably located to enable ease of access from all parts of the site.

PS.36 Provision shall be made for the regular emptying of all appliances and tanks used in connection with the provision of sanitary accommodation and washing facilities. All wastewater while on site shall be stored within road tankers and final disposal shall be off site to a location agreed with the Licensing Authority at least 14 days before the event.

PS.36 Each toilet block shall be continuously attended by at least one dedicated person who shall conduct regular inspections of such units to ensure they remain in a clean and usable state at all times whilst the public are on site.

PS.38 Suitable and sufficient hand washing facilities of an approved type shall be provided with all sanitary accommodation.

PS.39 Suitable and sufficient sanitary and washing facilities shall be provided for use by disabled persons, designed to meet the requirements of BS 8300:2001 - Design of Buildings and their Approaches to Meet the Needs of Disabled People, Code of Practice.

PS.40 Satisfactory illumination shall be provided and maintained for all closets, urinals and water points during the hours of darkness to minimise the risk of a person slipping and tripping.

Water supply

PS.41 The Licence Holder shall ensure that a constant adequate and wholesome supply of water is provided and maintained to all areas to the satisfaction of the Licensing Authority. "Wholesome" shall mean of the standard required to meet the Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.

PS.42 An adequate number of drinking water points shall be provided and located to the satisfaction of the Licensing Authority which shall be maintained with unrestricted access

- PS.43 Where appropriate, a constant, adequate and wholesome supply of drinking water from a minimum of two water points, shall be provided in the pit area of each stage and in all areas dependent on the nature of the event. An adequate supply of paper or plastic cups shall be provided. These water points shall not be within reach of the public.
- PS.44 Any containers used for the storage of water must be suitable for use and maintained in a clean condition.
- PS.45 All pipework shall be disinfected prior to delivery to the site and shall be stored in such a way as to prevent recontamination. Provision shall be made for the shock chlorination of the system in situ, which shall be performed immediately on the request of the Licensing Authority.
- PS.46 Water supply pipes shall be protected against damage and where they cross an area with public or vehicular access then they shall be buried. They must not be run in ditches or streams unless staked well clear of any liquid.
- PS.47 The water distribution system shall be fitted with at least four in line isolating valves spread evenly across the pipework system.
- PS.48 Where applicable, the water distribution system shall be pressure fed using in line booster pumps to ensure an adequate pressure is maintained at all times to the tap head.
- PS.49 Separate mains water provision shall be made for exclusive use by the food vendors. This shall be available at least one day before commencement of the event in a location readily accessible by such caterers to ensure maintenance of good hygiene practices.
- PS.50 All wastewater from the public water supply points, shall be discharged to soakaway pits with a minimum volume of 100 gallons. These soakaways shall be suitably located and shall be sufficiently guarded.

Onsite Traffic management

- PS.51 All roadways constructed on site shall be of sufficient width and construction to support the potential loads to be transported across them.
- PS.52 A contingency plan must be developed to deal with transport issues arising from prolonged periods of inclement weather leading up and during the event to minimise the risk of vehicles sliding on unstable ground and presenting a risk to the public.

Fire Safety

- PS.53 The Licence Holder shall ensure that an event specific fire safety plan is submitted to the satisfaction of the Fire Authority at least 28 days prior to the start of the event, detailing the fire safety arrangements that are to be put in place. The plan should include details of fire teams, fire fighting equipment,

spotting towers and signage to be implemented and be supported by a site plan.

PS.54 The Licence Holder shall ensure that the Event Organiser implement a fire safety campaign to the satisfaction of the Fire Authority with emphasis placed on the safe use and disposal of gas cylinders, campfires and the dispensing of fuel (as appropriate)

Medical Services

PS.55 The Licence Holder shall ensure that a specific assessment is made for each event to determine the level of medical cover required in accordance with the guidance contained with HSG195 'The Event Safety Guide'. The determined level of medical cover should be provided throughout the duration of the event.

PS.56 A sufficient number of signs, of suitable size, and illuminated during darkness hours must be provided to ensure ease of access to medical services.

PS.57 The Licence Holder shall ensure that at all times during the event that access is maintained for emergency vehicles arriving and leaving the site.

PS.58 A clearly marked area shall be set out in the position shown on the agreed plan to allow for the landing of a helicopter for casualty evacuation or other emergency. The area to be kept clear of parked vehicles and obstructions and to be to the satisfaction of the Licensing Authority.

Campsites

PS.59 The campsite, if provided, must be of sufficient size to ensure effective separation of tents and vehicles to minimise the spread of fire.

PS.60 The campsite must be provided with adequate access routes are provided for emergency vehicles.

PS.61 The Licence Holder must ensure that adequate management and monitoring of the campsite is undertaken to ensure compliance with conditions PS59, 60 and 62.

PS.62 No open fires shall be allowed on the campsite(s)

Lighting

PS.63 Sufficient lighting, to the satisfaction of the Licensing Authority, shall be provided in all areas to which the public have access and which shall be maintained throughout darkness hours.

PS.64 An emergency lighting system shall be installed to enable the public to exit marquees or other structures in the event of a power failure to the general lighting system. The emergency lighting installed must comply with the requirements of BS5266 Part 1: 1988 (or any subsequent amendment or replacement thereof)

Stewards and Security

PS.65 A suitable number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained with HSG195 'The Event Safety Guide'.

Communications

PS.66 An effective communications system shall be put in place to the satisfaction of the Licensing Authority to enable communication between the Licence Holder, Event Organiser, Event Safety Coordinator, Licensing Authority, Emergency Services and any other appropriate persons to ensure an effective and coordinated response to be implemented in the event of an emergency. Details of the communications system is to be provided to the Licensing Authority.

Lasers

PS.67 If lasers are to be used on site, then a suitably qualified laser safety officer shall be appointed by the Licence Holder. HS(G)95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide'. The Licence Holder shall arrange for the operator to meet with the relevant officers from the Licensing Authority at least 14 days prior to the event, to discuss and agree any issues arising from any operation of laser equipment at the event.

PS.68 The use of any laser shall follow the advice given in the Health and Safety Executive Guidance HS(G)95 'The Radiation Safety of Lasers used for Display Purposes'. Any water supply system to be used for cooling lasers shall be in addition to that provided in compliance with condition E 1 (i).

PS.69 A risk assessment for the use and operation of any lasers to be used on site, together with the technical information relevant to comply with HS(G)95 'The Radiation Safety of Lasers used for Display Purposes', shall be provided to the Licensing Authority not less than 28 days prior to the use of any laser on site.

PS.70 Where outdoor display lasers are used, the Civil Aviation Authority and the Police must be notified 28 days in advance of the event.

Special Effects – Smoke and Fog

PS.71 Such effects will only be permitted if they are provided from either solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care will be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to visitors, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.

- PS.72 All smoke/fog machines shall be positioned away from exit routes and protected from unauthorised interference.
- PS.73 The volume of smoke shall be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.
- PS.74 All smoke/fog machines shall be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment '

Strobe Lights

- PS.75 All strobe light effects must be operated on a flicker rate of not more than 4 flashes per second.
- PS.76 Where more than 1 strobe light is in use, the flashes must be synchronised. The Licence Holder is advised that continuous operation of strobe lighting for long periods should be avoided.
- PS.77 Where strobe lights are in use warning notices of their use must be conspicuously displayed at the entrance to the event or in the ticket/programme. Siting of strobe lights must be in accordance with HSG 195 'The Event Safety Guide'
- PS.78 Stewards in areas where strobe lighting is used must be trained in dealing with persons suffering from epileptic fits.

Ultraviolet Light

- PS.79 Ultraviolet lamps are only to be used strictly in accordance with the manufacturers instructions.
- PS.80 Exposure of performers and staff to ultraviolet lamps must be kept as low as reasonably practicable and no lamps are to be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps must not be used if the outer skin is broken or the filter is missing from the lamp housing.

Fairground Details

- PS.81 The Licence Holder shall furnish to the Licensing Authority, not less than 28 days prior to the event, a list of all fairground rides, sideshows and similar attractions to be available during the event. The list shall show the nature of the attraction together with the names and addresses of the respective operators.
- PS.82 All attractions shall comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" and associated documents.

PS.83 All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

Fireworks/ Pyrotechnic Displays

PS.84 If fireworks displays are to be provided, then a competent display operator must be appointed by the Licence Holder.

PS.85 The storage and operation of fireworks /pyrotechnics must follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.

PS.86 For fireworks displays, the technical information required by HSG123 including a site plan and measurements shall be provided to the Licensing Authority not less than 28 days prior to the event.

PS.87 For pyrotechnic stage displays, the Licence Holder shall provide details of the quantity, type, description and effect not less than 7 days prior to the use of any pyrotechnic on site (or by arrangement, by such later date as may be agreed).

(Note: 'Fireworks displays' are defined as entertainment in their own right, 'pyrotechnic stage displays' are used to enhance a particular scene or song or to draw the audience's attention to or from a part of the stage set.)

Welfare Facilities

PS.88 A suitable no and size of tents, to be agreed with the Licensing Authority, shall be provided as chill out/ warm rooms for each event if applicable.

Traders

PS.88 Details of all traders to be provided to the Licensing Authority no less than 28 days before each event. These details are to include contacts, nature of business and current food registration (where appropriate)

Miscellaneous

PS.89 The Licence Holder must ensure that all animals are removed from the event site, including campsite areas, at least three weeks prior to the start of any event.

PS.90 No animals, other than guide dogs, helper dogs and dogs from enforcement agencies are to be allowed onto the site.

PS.91 The Licence Holder will not permit, or allow the Event Organiser to permit any ear piercing, tattooing or other form of skin piercing on the site.

PS.92 The Licence Holder shall not permit, or allow the Event Organiser to permit any activity which involves members of the public inhaling gases.

PS.93 The provision of an adequate number of illuminated (during hours of darkness) signed Emergency Exits, will be identified in the Event Safety Plan and identified on a to scale site plan which forms part of the Event Management Plan.

PS.94 First Aid will be provided on site subject to a risk assessment and identified in the Event Safety Plan.

PS.95 A site evacuation procedure shall be prepared as part of the Event Management Plan for each event and briefed to security staff and stewards.

PS.96 An effective communications system shall be put in place with an identified single point of contact on site to the satisfaction of the Licensing Authority to enable effective communication between the Licence Holder, Event Organiser, Event Safety Organiser, Licensing Authority, Emergency Services and any other appropriate persons to ensure an effective and coordinated response in the event of an emergency. Details of the communications system are to be provided to the Safety Advisory Group.

Public nuisance conditions

PN.1. Noise levels from the event shall not exceed the following :

- (i) Between the hours of 12 noon and 2300 noise levels from the event shall not exceed 55dB $L_{Aeq(5mins)}$ and between the hours of 2300 and 0800 on the following day, noise levels shall not exceed 45dB $L_{Aeq(5mins)}$ as measured at a distance of 1m from the façade of any noise sensitive dwellings.
- (ii) In addition in the frequency range of 63 and 125 Hz noise levels shall not exceed 65dB (L) as measured at 1m from the facade of any noise sensitive dwelling.

PN.2. The sound systems of the principal stages shall be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event shall be by prior agreement with the Licensing Authority.

- PN.3 The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
- PN.4. Unrestricted access to the sound mixing positions and backstage areas of all stages shall be allowed at all times to the Licensing Authority for the purpose of sound level measurements and communication with the mixing engineer(s).
- PN.5. The Licence Holder shall provide sound level monitoring equipment to IEC Type 1 Standard at the all stage sound mixing positions and sound levels set by the Licensing Authority at these positions shall be adhered to. The sound level equipment shall be set up so as to display $L_{Aeq,1min}$ and the positioning of the equipment shall be in agreement with, and approved by, the Licensing Authority.

Levels will be set prior to the event during the sound test, but the Licensing Authority reserves the right to alter the set levels if this is found necessary in order to prevent a noise nuisance and/or to ensure compliance with Condition PN 1.

- PN.6. The Licence Holder will effect full control over the public, organisations and traders on the site where amplified music is being played or other noise is generated. On receipt of a written request from the Licensing Authority, the Licence Holder shall arrange for the noise level to be reduced or noise source eliminated if, in the opinion of the Licensing Authority, a noise nuisance is likely to be caused.
- PN 7. A plan showing the layout and direction of all stage loudspeakers and mixing desks shall be submitted to the Authority at least 28 days prior to the event. The plan should include a schedule of amplification equipment to be provided on site including any equipment associated with sponsor activities or trade stands.
- PN.8. The Licence Holder shall ensure that amplification equipment is not brought into the site unless:-
- a. it is for use as part of regulated entertainment;
 - b. it is for the use of authorised traders for the sole purpose of providing background music to their stall or fairground attraction.
- PN9. The Licence Holder shall deploy a minimum of 2 teams of security personnel for the duration of the event for the sole purpose of patrolling the site to monitor for unlicensed events taking place or about to take place.

Upon discovery of such activities or equipment not as described in Condition PN.7, the Licence Holder shall arrange for the amplification equipment to be

confiscated immediately or, if not possible, at the earliest reasonable opportunity.

The Licence Holder shall similarly arrange for confiscation of equipment in the case of traders where, in the opinion of the Licensing Authority, a noise nuisance is being or likely to be caused.

- PN.10. Any outdoor stage shall cease operating at 2300 and will not be used for the remainder of the event.
- PN.11. The Licence Holder shall maintain adequate and sufficient control over all performers taking part in the event (including the inclusion of appropriate terms in any agreements between the Licence Holder and such performers) so as to ensure that all performers comply with the noise conditions specified within these conditions.
- PN.12. The Licence Holder shall ensure that the principal performer(s) for the event completes its performance prior to 2300.
- PN.13. Rehearsals and sound checks are permitted only between the hours of 0800 and 1800hrs, unless otherwise agreed by the Licensing Authority.
- PN 14. The Licence Holder shall exercise effective control over the noise generated by any fairground attractions.

THE PROTECTION OF CHILDREN FROM HARM

- PCH.1. The event organiser shall prominently display notices at the point of sale that state "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".
- PCH.2. Bar staff shall ask for proof of age ID whenever the customer appears to be under ~~18~~**21**.
- PCH.3. No person under 18 may serve alcohol.
- PCH.4. Soft drinks and free drinking water shall be available onsite as an alternative to alcohol.
- PCH.5. ***The Premises Licence Holder/Event Organiser shall prominently display notices at the point of sale that "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 in accordance with Section 149 Licensing Act 2003."***
- PCH.6. ***Written authority to sell alcohol by Designated Premises Supervisor/Personal Licence Holder shall be given to all bar staff and be available on request to Police or Council officers.***
- PCH.7. ***Adequate signage to be displayed in relation to underage sales of alcohol and the "Challenge 21" scheme in all locations relevant to the sale of alcohol.***

- PCH.8. ***Soft drinks shall be available on site as an alternative to alcohol. Drinking water shall be provided free of charge.***
- PCH.9. ***No persons under the age of 18 years shall be permitted onto the premises unless accompanied by an adult. Any site or event staff having responsibility for the welfare of children on site must be CRB checked and the Event Management Plan should include a plan to deal with all such lost/found children.***

PREM 548

The Bowl Matterley Estate Winchester

Amended after review 30 April 2010

Mandatory Conditions

- M.1. Where individuals are required on premises to carry out licensable security activities under the Private Security Industry Act 2001, they must be licensed by the Security Industry Authority.
- M.2. No film shall be exhibited unless it has received a **U, PG, 12, 15 or 18** certificate from the British Board of Film Classification, or it is a current newsreel which has not been submitted to the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.
- A.1. This licence shall authorise the relevant licensable activities for a maximum of 14,999 persons.
- A.2. This licence may be used for only one event in any one calendar year.
- ~~A.3. The premises user shall comply with all conditions contained in this document. These will be complied with to their full extent unless otherwise agreed by the Licensing Authority.~~
- A.4. The Premises User shall comply with all provisions of any Event Management.
- A.5. The Premises Licence Holder shall produce an Event Management Plan (including the site plan, inserts listed at the end of the Operating Schedule **and any request for Special Police Services**). **This initial Event Management Plan** which shall be supplied to the Licensing Authority and the members of the Safety Advisory Group no later than ~~28 days~~ **3 months** prior to each event, and shall be updated for each subsequent year. No licensable activities for the public shall take place unless the Event Management Plan is agreed by the Licensing Authority **in consultation with the Safety Advisory Group**.
- A.6. The event organiser shall be available at all times that the licensed site is open to ticket holders. The event organiser shall be based onsite in the Production Office.

- A.7. Safety Advisory Group meetings shall be held to bring together all key event staff and agencies involved in the event and at least six months before the event each year. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.
- A.8. The Premises Licence Holder shall prepare a Traffic Management Plan (TMP) which shall be updated as necessary and shall be inserted into the *final* Event Management Plan at least 28 days prior to each event.

The Prevention of Crime and Disorder

- CD.22. The event organiser shall agree with the Licensing Authority in consultation with Hampshire Constabulary, the number of police officers required at each event, no later than 28 days before the start of the event. No licensable activities shall take place unless suitable arrangements are in place to secure the provision of such numbers of police officers.
- CD.23. ~~If agreed with the Police, a CCTV system with recording facilities shall be operated throughout the event.~~ ***The event organiser shall agree with the Licensing Authority, in consultation with Hampshire Constabulary the requirement for a CCTV system and how it is operated.*** The recordings shall be retained for a period of 30 days and be made available upon request by the Police ***or Licensing Authority.*** Full details of the proposed system (including contractor, agreed positions, installation, operation, playback facilities and retention of data) shall be submitted to the Licensing Authority no later than 28 days prior to each event.
- CD.24. ~~No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable this shall include dedicated teams for the campsites, the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions.~~
- CD.25. ~~All security, stewards, traffic marshals, and fire wardens shall wear high visibility tabards which shall each be uniquely numbered and shall be marked with the appropriate job title. Supervisors or Team Leaders shall be identifiable by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.~~
- CD.3 No licensable activities shall take place unless the event organiser agrees with the licensing authority, in consultation with the Safety Advisory Group no later than 28 days before the start of each event the number of stewards, security personnel (and Special Police***

Services, if required) for the event and has received such agreement in writing. The number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained within "The Event Safety Guide" or similar unless otherwise agreed. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable, this shall include dedicated teams for the campsites, the arena, the perimeter and the car parks. There shall be both static and mobile positions. All stewards to wear high visibility jackets/tops that are of a different colour from any SIA registered staff.

- CD.4 All security staff and stewards shall be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training shall be available on request.
- CD.26. Company profiles for security and steward contractors shall be available on request.
- CD.27. If applicable the location of the security and steward contractor's offices shall be shown on the site plan.
- CD.28. If applicable, **(as deemed by the Safety Advisory Group) an interlocking six foot heras type perimeter fence shall be erected and maintained as a minimum and be patrolled by security personnel to ensure that unauthorised access onto the site cannot be gained, as deemed by the Safety Advisory Group.**
- CD.29. Crime prevention advice shall be written in consultation with Hampshire Constabulary and displayed on signage around the site.
- CD.30. If applicable the campsites shall be patrolled by security and stewards and if applicable there shall be watch towers with CCTV cameras manned throughout the event.
- CD.31. The Left Luggage Tent shall be situated close to the Arena Entrance and shall be operational 24 hours a day throughout the event. The Left Luggage Tent shall also act as an onsite Lost Property Service. An address for lost property enquiries post event shall be available and shall be published on the Premises Licence Holder's website.
- CD.32. If applicable **(as deemed by the Safety Advisory Group) the event organiser** ~~the Premises Licence Holder~~ shall prepare a drugs policy for the event which shall be based on three core messages:
- Prevention
 - Drug dealers and users
 - Welfare and treatment

(This policy must be submitted as part of the Event Management Plan and agreed by the Police at least 28 days before any event)

- CD.33. If applicable ***(as deemed by the Safety Advisory Group)*** random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- CD.34. There shall be a suitable receptacle for the safe retention of illegal substances and Hampshire Constabulary shall be informed so that appropriate disposal can be arranged.
- CD.35. All reasonable steps shall be taken to ensure that no glasses ***nor glass*** bottles are allowed inside the ***event site arena***. Bottle banks shall be located at the ***arena event site*** entrances and plastic containers shall be available for decanting facilities.
- CD.36. If applicable ***(as deemed by the Safety Advisory Group)*** there shall be mobile vehicle units to patrol any volatile areas and to react quickly to reports of incidents. Covert intelligence gathering staff shall be provided to pinpoint groups of potential troublemakers.
- CD.37. ***All SIA registered staff to wear high visibility jackets/tops and the relevant SIA licence to be on display at all times for the duration of any event.***
- CD.38. ***Male and female SIA staff to be present on all ticketed entrances and exits for the duration of any event, as deemed by the Safety Advisory Group.***
- CD.39. ***Random searching shall take place at all ticketed entrances to the event site for offensive weapons, drugs and alcohol along with other items that are not allowed on site. It will be a condition of entry to the site that members of the public agree to be subject to such searches as deemed by the Safety Advisory Group.***
- CD.40. ***There will be no “legal highs” (these are defined as any herbal or chemical based substance which when consumed creates an altered state of mind and various states of euphoria, elation, rapture, exhilaration or despair, anguish, despondency, gloom or similar altered mind states associated with known controlled drugs or pseudo drugs, but not alcohol, tea, caffeine based products, tobacco or any prescription medicine,) allowed on site, these to include any gas canisters unless for the purpose of cooking or lighting. (Reinforces PS92 of original licence).***

- CD.41. *There shall be suitable receptacles for the safe retention of illegal substances at each entrance and exit and Hampshire Constabulary shall be informed of such arrangements so that appropriate disposal can be arranged.*
- CD.42. *An interlocking six foot heras type perimeter fence shall be erected and maintained as a minimum and be patrolled by security personnel to ensure that unauthorised access onto the site cannot be gain, as deemed by the Safety Advisory Group.*
- CD.43. *All sales of alcohol and other drinks to be provided in polycarbonate or similar non-glass drinking vessels and all glass bottled drinks to be decanted at point of sale.*
- CD.44. *The Designated Premises Supervisor, or nominated deputies, being a Personal Licence Holder, shall be present onsite for the duration of any event when alcohol is being supplied under the Premises Licence. Details of the nominated deputies to be provided to the Police within 28 days prior to the commencement of the event and clear signage displaying the name of the Designated Premises Supervisor or Personal Licence Holder should be at any point of sale of alcohol.*

Public Safety

General

- PS.1 The Licence Holder shall notify the Licensing Authority of a future event at least **6 months**~~90 days~~ before each event unless otherwise agreed with the Licensing Authority.
- PS2. At least 60 days before an event, the Licence Holder shall arrange a meeting with the Licensing Authority and other appropriate bodies to discuss the measures that will be put into place to protect public safety and public nuisance.
- PS.3 The Licence holder shall ensure that the Event Organiser submits an event specific event management plan to the satisfaction of the Licensing Authority **(in line with all other timescales set out within this licence)** ~~at least 28 days~~ prior to each event. The Event Management Plan and associated documentation (including site plan) must be clearly labelled indicating version number and date of publication.
- PS.4 Each event specific event management plan is to include details of the following;
- An event specific risk assessment clearly indicating the nature of hazards arising from the event and the controls which will be implemented to reduce the risks to as low as is reasonably practicable;

PS.5 The Licence holder will ensure that a site plan(s) is submitted, to the satisfaction of the Licensing Authority, at least 28 days prior to the start of each event clearly indicating the position of the following;

- The site boundaries and entrances and exits to the site (including those for emergency services) which must be clearly labelled;
- All road and track ways (including emergency routes), car parks and other vehicles compounds;
- The location of all structures either constructed or brought onto site (refer also to condition);
- The location of the campsite(s), if appropriate;
- The location of toilet, shower (if appropriate) and washing facilities
- Drinking water points and associated pipework including sampling points and soak ways
- The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes
- Welfare tent and medical services
- Generators and other principle electrical connections
- Fuel stores (refer to condition)
- Fairground rides
- Fire fighting equipment and other associated fire fighting provision (refer to condition)

PS.6 The event organiser shall ensure that the latest edition of the event specific risk assessment is brought to the attention of all staff, contractors and stall holders, performers and other visitors to the event

PS.7 The Licence holder shall provide full details of the training and experience of the Event Organiser to sufficiently demonstrate their competence to run the event.

PS.8 The Licence holder shall ensure that all on-site work is monitored by the Event Organiser, Site Manager and Event Safety Co-ordinator and safety inspections are undertaken to ensure maintenance of a safety event.

PS.9 The Licence holder shall ensure that the Event Organiser has appointed a suitably qualified Event Safety Coordinator. The role of the Event Safety Coordinator shall consist the following;

- (i) Liaison with lead contractors, subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
- (ii) assist in the inspection of the venue before and during the event;
- (iii) assistance in the inspection of all structures and electrical services;
- (iii) checking and obtaining all relevant safety documentation and certification, safety policies;
- (iv) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed,

- (v) assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.
- (vi) To assist the Licensing Authority as directed in fulfilment of the above responsibilities numbered i) – vi)

Site entry and exits

PS.10 The Licence Holder shall ensure that a sufficient number of exit gates of sufficient width are provided dependent on the nature and size of the event having regard to the requirements of HSG195 'The Event Safety Guide' **(or similar) unless agreed otherwise.**

PS.11 The Licence Holder shall ensure that all entrance and exit gates are maintained free from obstructions which may impede the prompt evacuation of the site and/or which may cause a person to slip, trip or fall. Where guy ropes, tents pegs, stakes and similar flank entrance and exit routes they shall be suitably guarded to the satisfaction of the Licensing Authority.

PS.12 Each gate in use shall be manned at all times during the event.

Structures

PS.13 The Licence Holder shall ensure that the Event Organiser submit to the Licensing Authority documentation for each specific event showing the position of all internal and external structures and including structural drawings and calculations. This shall be inserted into the Event Specific Event Management Plan and be submitted to the Licensing Authority no later than 28 days before the start of each event. No licensable activities shall take place until the structural plans have been submitted to the satisfaction of the Licensing Authority or except with the consent of the Licensing Authority.

PS.14 The Licence Holder or their suitably qualified representative shall ensure that all structures are erected in accordance with the site plan and associated structural calculations and drawings, except where otherwise agreed to the satisfaction of the Licensing Authority. The Licence Holder must ensure that the checks have been done effectively and have been recorded and these records made available to the Licensing Authority on request. All structures must comply fully with their design criteria before the public are admitted on to the site.

PS.15 Where the erection of any structure is delayed, the Licensing Authority may direct the Licence Holder that the structure or part thereof be removed from site, if the Licensing Authority are of the opinion that there will be insufficient time conveniently to check the completed structure in accordance with condition PS.13 and for it to be fully inspected by the Licensing Authority and any possible defects or deficiencies remedied in good time before the public are admitted to the site.

PS.16 The Licence Holder, or nominated representative shall ensure that ensure that suitable and sufficient guarding is provided to the superstructure of tented structures, staging areas, king or queen poles, scaffolds or other hazardous areas appropriate to the event, to prevent access by members of the public.

PS.17 Details of any stands or similar standing or seating provision shall be provided to the Licensing Authority at least 28 days prior to the start of the event and be provided with full structural details. All such structures must comply fully with their design criteria before the public are admitted on to these areas of the site.

PS.18 Where seating or other structures are to be provided within marquees of buildings they should be so arranged so as to enable prompt evacuation in the event of an emergency.

Safety barriers

PS.19 Where safety barriers are to be provided they shall be suitably designed and installed.

Electrical Safety

PS.20 The Licence Holder shall ensure that all site electrical installations and generators shall be installed and checked by a competent electrician for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects shall be properly corrected and an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licence Holder before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be buried or flown and otherwise protected against physical damage including precautions to stop them from being damaged or presenting a tripping hazard.

PS.21 The Licence Holder shall ensure that the Event Organiser submits an Electrical Completion Certificate, provided by a suitably qualified electrical engineer, to the Licensing Authority prior to the public being allowed entry to the relevant part of the site. The certificate must confirm that the electrical installation is in safe working order and has been installed in compliance with current electrical safety regulations. Separate certificates shall be provided for each electrical installation on site.

PS.22 The Licence Holder shall ensure that Portable Appliance Testing ('PAT' testing) has been carried out by all contractors and subcontractors bringing any electrical equipment onto the site. Evidence of this PAT testing must be kept on site by relevant operators and be made available to the Licensing Authority on request.

PS.23 A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably required by the Licensing

Authority and the Fire Officer as part of the wiring installation for each electrical circuit. The device shall be designed to operate if the earth leakage current exceeds 0.03 A and shall have a maximum operating time of 30 milliseconds. A test button shall be incorporated.

PS.24 Where three phase portable generators are used, and it is not possible for Residual Current Devices to be installed, then all steps as may be reasonably required by the Licensing Authority shall be taken to ensure the safety of the public including the provision of an earth spike of sufficient size to take the full load capacity of the generator, and other equipment equal to or better than a suitable earth loop monitor shall be incorporated in the power circuit system.

Fuel Provision and Storage

PS.25 The location of all fuel stores must be agreed with the licensing authority and be provided with bunding to sufficiently contain any spillages and be provided with appropriate barriers to protect against unauthorised access.

PS.26 The Licence Holder will liaise with the Event Organiser to ensure that each stall requiring use of liquefied petroleum gas is limited to one in use per appliance and one spare for each cylinder required by that particular trader. Spare cylinders shall be stored in a safe and secure storage compound for suitably designed and constructed for the storage of liquefied petroleum gas cylinders. Such storage facilities shall be provided in accordance with the current LP GAS Association Code of Practice No.7 'Storage of Full and Empty LPG Cylinders and cartridges' and HSG 195 'The Event Safety Guide' and any such other document which amends or updates the same.

PS.27 The Licence Holder shall ensure that each stall is inspected to ascertain the amount of LPG stored and in use and that the amount of LPG stored shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site)

PS.28 The Licence Holder shall ensure that any LPG cylinders found at any stall in excess of that which may be reasonably expected to be used during the event are removed from any stall, including at the request of the Licensing Authority, and properly stored in the secure LPG store required in PS.26 above.

PS.29 Where the event requires other types of fuel to be stored on site adequate procedures and facilities must be implemented to ensure the safe storage and dispensing of this fuel to the satisfaction of the Licensing and Fire Authorities. Details of the arrangements to be implemented for the storage and dispensing of fuels must be submitted to the Licensing Authority at least 28 days prior to the event.

Waste

PS.30 The Licence Holder shall ensure that a plan is submitted at least 28 days prior to the start of the event and to the satisfaction of the Licensing Authority, to ensure that sufficient receptacles are provided for the storage of waste on site

and including the arrangements for the regular emptying of such receptacles to ensure that waste is not allowed to accumulate and present a fire risk. All waste arising from the event must be disposed of in accordance with existing waste disposal Regulations.

PS.31 The Licence Holder shall put in place a team of litter pickers to ensure that waste is not allowed to accumulate and present a fire risk.

PS.32 The Licence Holder shall, at any time during the event shall promptly remove any accumulation of waste which the Licensing Authority consider to be presenting a fire or other risk to public safety.

PS.33 All clinical waste arising from the event must be stored in appropriate receptacles and disposed of in accordance with existing waste disposal Regulations.

PS.34 On site refuse collection points shall be sited away from the entertainment arena and any campsite.

Sanitary accommodation

PS.35 The Licence Holder shall ensure that the Event Organiser provides a suitable and sufficient number of closets and urinals of an approved type in accordance with the guidance contained within HSG 195 'The Event Safety Guide'. Toilet blocks shall be suitably located to enable ease of access from all parts of the site.

PS.36 Provision shall be made for the regular emptying of all appliances and tanks used in connection with the provision of sanitary accommodation and washing facilities. All wastewater while on site shall be stored within road tankers and final disposal shall be off site to a location agreed with the Licensing Authority at least 14 days before the event.

PS.36 Each toilet block shall be continuously attended by at least one dedicated person who shall conduct regular inspections of such units to ensure they remain in a clean and usable state at all times whilst the public are on site.

PS.38 Suitable and sufficient hand washing facilities of an approved type shall be provided with all sanitary accommodation.

PS.39 Suitable and sufficient sanitary and washing facilities shall be provided for use by disabled persons, designed to meet the requirements of BS 8300:2001 - Design of Buildings and their Approaches to Meet the Needs of Disabled People, Code of Practice.

PS.40 Satisfactory illumination shall be provided and maintained for all closets, urinals and water points during the hours of darkness to minimise the risk of a person slipping and tripping.

Water supply

- PS.41 The Licence Holder shall ensure that a constant adequate and wholesome supply of water is provided and maintained to all areas to the satisfaction of the Licensing Authority. "Wholesome" shall mean of the standard required to meet the Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.
- PS.42 An adequate number of drinking water points shall be provided and located to the satisfaction of the Licensing Authority which shall be maintained with unrestricted access
- PS.43 Where appropriate, a constant, adequate and wholesome supply of drinking water from a minimum of two water points, shall be provided in the pit area of each stage and in all areas dependent on the nature of the event. An adequate supply of paper or plastic cups shall be provided. These water points shall not be within reach of the public.
- PS.44 Any containers used for the storage of water must be suitable for use and maintained in a clean condition.
- PS.45 All pipework shall be disinfected prior to delivery to the site and shall be stored in such a way as to prevent recontamination. Provision shall be made for the shock chlorination of the system in situ, which shall be performed immediately on the request of the Licensing Authority.
- PS.46 Water supply pipes shall be protected against damage and where they cross an area with public or vehicular access then they shall be buried. They must not be run in ditches or streams unless staked well clear of any liquid.
- PS.47 The water distribution system shall be fitted with at least four in line isolating valves spread evenly across the pipework system.
- PS.48 Where applicable, the water distribution system shall be pressure fed using in line booster pumps to ensure an adequate pressure is maintained at all times to the tap head.
- PS.49 Separate mains water provision shall be made for exclusive use by the food vendors. This shall be available at least one day before commencement of the event in a location readily accessible by such caterers to ensure maintenance of good hygiene practices.
- PS.50 All wastewater from the public water supply points, shall be discharged to soakaway pits with a minimum volume of 100 gallons. These soakaways shall be suitably located and shall be sufficiently guarded.

Onsite Traffic management

- PS.51 All roadways constructed on site shall be of sufficient width and construction to support the potential loads to be transported across them.

PS.52 A contingency plan must be developed to deal with transport issues arising from prolonged periods of inclement weather leading up and during the event to minimise the risk of vehicles sliding on unstable ground and presenting a risk to the public.

Fire Safety

PS.53 The Licence Holder shall ensure that an event specific fire safety plan is submitted to the satisfaction of the Fire Authority at least 28 days prior to the start of the event, detailing the fire safety arrangements that are to be put in place. The plan should include details of fire teams, fire fighting equipment, spotting towers and signage to be implemented and be supported by a site plan.

PS.54 The Licence Holder shall ensure that the Event Organiser implement a fire safety campaign to the satisfaction of the Fire Authority with emphasis placed on the safe use and disposal of gas cylinders, campfires and the dispensing of fuel (as appropriate)

Medical Services

PS.55 The Licence Holder shall ensure that a specific assessment is made for each event to determine the level of medical cover required in accordance with the guidance contained with HSG195 'The Event Safety Guide'. The determined level of medical cover should be provided throughout the duration of the event.

PS.56 A sufficient number of signs, of suitable size, and illuminated during darkness hours must be provided to ensure ease of access to medical services.

PS.57 The Licence Holder shall ensure that at all times during the event that access is maintained for emergency vehicles arriving and leaving the site.

PS.58 A clearly marked area shall be set out in the position shown on the agreed plan to allow for the landing of a helicopter for casualty evacuation or other emergency. The area to be kept clear of parked vehicles and obstructions and to be to the satisfaction of the Licensing Authority.

Campsites

PS.59 The campsite, if provided, must be of sufficient size to ensure effective separation of tents and vehicles to minimise the spread of fire.

PS.60 The campsite must be provided with adequate access routes are provided for emergency vehicles.

PS.61 The Licence Holder must ensure that adequate management and monitoring of the campsite is undertaken to ensure compliance with conditions PS59, 60 and 62.

PS.62 No open fires shall be allowed on the campsite(s)

Lighting

PS.63 Sufficient lighting, to the satisfaction of the Licensing Authority, shall be provided in all areas to which the public have access and which shall be maintained throughout darkness hours.

PS.64 An emergency lighting system shall be installed to enable the public to exit marquees or other structures in the event of a power failure to the general lighting system. The emergency lighting installed must comply with the requirements of BS5266 Part 1: 1988 (or any subsequent amendment or replacement thereof)

Stewards and Security

PS.65 A suitable number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained with HSG195 'The Event Safety Guide'.

Communications

PS.66 An effective communications system shall be put in place to the satisfaction of the Licensing Authority to enable communication between the Licence Holder, Event Organiser, Event Safety Coordinator, Licensing Authority, Emergency Services and any other appropriate persons to ensure an effective and coordinated response to be implemented in the event of an emergency. Details of the communications system is to be provided to the Licensing Authority.

Lasers

PS.67 If lasers are to be used on site, then a suitably qualified laser safety officer shall be appointed by the Licence Holder. HS(G)95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide'. The Licence Holder shall arrange for the operator to meet with the relevant officers from the Licensing Authority at least 14 days prior to the event, to discuss and agree any issues arising from any operation of laser equipment at the event.

PS.68 The use of any laser shall follow the advice given in the Health and Safety Executive Guidance HS(G)95 'The Radiation Safety of Lasers used for Display Purposes'. Any water supply system to be used for cooling lasers shall be in addition to that provided in compliance with condition E 1 (i).

PS.69 A risk assessment for the use and operation of any lasers to be used on site, together with the technical information relevant to comply with HS(G)95 'The Radiation Safety of Lasers used for Display Purposes', shall be provided to the Licensing Authority not less than 28 days prior to the use of any laser on site.

PS.70 Where outdoor display lasers are used, the Civil Aviation Authority and the Police must be notified 28 days in advance of the event.

Special Effects – Smoke and Fog

- PS.71 Such effects will only be permitted if they are provided from either solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care will be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to visitors, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.
- PS.72 All smoke/fog machines shall be positioned away from exit routes and protected from unauthorised interference.
- PS.73 The volume of smoke shall be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.
- PS.74 All smoke/fog machines shall be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment'

Strobe Lights

- PS.75 All strobe light effects must be operated on a flicker rate of not more than 4 flashes per second.
- PS.76 Where more than 1 strobe light is in use, the flashes must be synchronised. The Licence Holder is advised that continuous operation of strobe lighting for long periods should be avoided.
- PS.77 Where strobe lights are in use warning notices of their use must be conspicuously displayed at the entrance to the event or in the ticket/programme. Siting of strobe lights must be in accordance with HSG 195 'The Event Safety Guide'
- PS.78 Stewards in areas where strobe lighting is used must be trained in dealing with persons suffering from epileptic fits.

Ultraviolet Light

- PS.79 Ultraviolet lamps are only to be used strictly in accordance with the manufacturers instructions.
- PS.80 Exposure of performers and staff to ultraviolet lamps must be kept as low as reasonably practicable and no lamps are to be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps must not be used if the outer skin is broken or the filter is missing from the lamp housing.

Fairground Details

- PS.81 The Licence Holder shall furnish to the Licensing Authority, not less than 28 days prior to the event, a list of all fairground rides, sideshows and similar attractions to be available during the event. The list shall show the nature of the attraction together with the names and addresses of the respective operators.
- PS.82 All attractions shall comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" and associated documents.
- PS.83 All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

Fireworks/ Pyrotechnic Displays

- PS.84 If fireworks displays are to be provided, then a competent display operator must be appointed by the Licence Holder.
- PS.85 The storage and operation of fireworks /pyrotechnics must follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.
- PS.86 For fireworks displays, the technical information required by HSG123 including a site plan and measurements shall be provided to the Licensing Authority not less than 28 days prior to the event.
- PS.87 For pyrotechnic stage displays, the Licence Holder shall provide details of the quantity, type, description and effect not less than 7 days prior to the use of any pyrotechnic on site (or by arrangement, by such later date as may be agreed).

(Note: 'Fireworks displays' are defined as entertainment in their own right, 'pyrotechnic stage displays' are used to enhance a particular scene or song or to draw the audience's attention to or from a part of the stage set.)

Welfare Facilities

- PS.88 A suitable no and size of tents, to be agreed with the Licensing Authority, shall be provided as chill out/ warm rooms for each event if applicable.

Traders

- PS.88 Details of all traders to be provided to the Licensing Authority no less than 28 days before each event. These details are to include

contacts, nature of business and current food registration (where appropriate)

Miscellaneous

PS.89 The Licence Holder must ensure that all animals are removed from the event site, including campsite areas, at least three weeks prior to the start of any event.

PS.90 No animals, other than guide dogs, helper dogs and dogs from enforcement agencies are to be allowed onto the site.

PS.91 The Licence Holder will not permit, or allow the Event Organiser to permit any ear piercing, tattooing or other form of skin piercing on the site.

PS.92 The Licence Holder shall not permit, or allow the Event Organiser to permit any activity which involves members of the public inhaling gases.

PS.93 The provision of an adequate number of illuminated (during hours of darkness) signed Emergency Exits, will be identified in the Event Safety Plan and identified on a to scale site plan which forms part of the Event Management Plan.

PS.94 First Aid will be provided on site subject to a risk assessment and identified in the Event Safety Plan.

PS.95 A site evacuation procedure shall be prepared as part of the Event Management Plan for each event and briefed to security staff and stewards.

PS.96 An effective communications system shall be put in place with an identified single point of contact on site to the satisfaction of the Licensing Authority to enable effective communication between the Licence Holder, Event Organiser, Event Safety Organiser, Licensing Authority, Emergency Services and any other appropriate persons to ensure an effective and coordinated response in the event of an emergency. Details of the communications system are to be provided to the Safety Advisory Group.

Public nuisance conditions

PN.1. Noise levels from the event shall not exceed the following :

- (iii) Between the hours of 12 noon and 2300 noise levels from the event shall not exceed 55dB L_{Aeq} (5mins) and between the hours of 2300 and 0800 on the following day, noise levels shall not exceed 45dB L_{Aeq}

- (5mins) as measured at a distance of 1m from the façade of any noise sensitive dwellings.
- (iv) In addition in the frequency range of 63 and 125 Hz noise levels shall not exceed 65dB (L) as measured at 1m from the facade of any noise sensitive dwelling.
- PN.2. The sound systems of the principal stages shall be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event shall be by prior agreement with the Licensing Authority.
- PN.3 The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
- PN.4. Unrestricted access to the sound mixing positions and backstage areas of all stages shall be allowed at all times to the Licensing Authority for the purpose of sound level measurements and communication with the mixing engineer(s).
- PN.5. The Licence Holder shall provide sound level monitoring equipment to IEC Type 1 Standard at the all stage sound mixing positions and sound levels set by the Licensing Authority at these positions shall be adhered to. The sound level equipment shall be set up so as to display $L_{Aeq,1min}$ and the positioning of the equipment shall be in agreement with, and approved by, the Licensing Authority.
- Levels will be set prior to the event during the sound test, but the Licensing Authority reserves the right to alter the set levels if this is found necessary in order to prevent a noise nuisance and/or to ensure compliance with Condition PN 1.
- PN.6. The Licence Holder will effect full control over the public, organisations and traders on the site where amplified music is being played or other noise is generated. On receipt of a written request from the Licensing Authority, the Licence Holder shall arrange for the noise level to be reduced or noise source eliminated if, in the opinion of the Licensing Authority, a noise nuisance is likely to be caused.
- PN 7. A plan showing the layout and direction of all stage loudspeakers and mixing desks shall be submitted to the Authority at least 28 days prior to the event. The plan should include a schedule of amplification equipment to be provided on site including any equipment associated with sponsor activities or trade stands.

PN.8. The Licence Holder shall ensure that amplification equipment is not brought into the site unless:-

- a. it is for use as part of regulated entertainment;
- b. it is for the use of authorised traders for the sole purpose of providing background music to their stall or fairground attraction.

PN9. The Licence Holder shall deploy a minimum of 2 teams of security personnel for the duration of the event for the sole purpose of patrolling the site to monitor for unlicensed events taking place or about to take place.

Upon discovery of such activities or equipment not as described in Condition PN.7, the Licence Holder shall arrange for the amplification equipment to be confiscated immediately or, if not possible, at the earliest reasonable opportunity.

The Licence Holder shall similarly arrange for confiscation of equipment in the case of traders where, in the opinion of the Licensing Authority, a noise nuisance is being or likely to be caused.

PN.10. Any outdoor stage shall cease operating at 2300 and will not be used for the remainder of the event.

PN.11. The Licence Holder shall maintain adequate and sufficient control over all performers taking part in the event (including the inclusion of appropriate terms in any agreements between the Licence Holder and such performers) so as to ensure that all performers comply with the noise conditions specified within these conditions.

PN.12. The Licence Holder shall ensure that the principal performer(s) for the event completes its performance prior to 2300.

PN.13. Rehearsals and sound checks are permitted only between the hours of 0800 and 1800hrs, unless otherwise agreed by the Licensing Authority.

PN 14. The Licence Holder shall exercise effective control over the noise generated by any fairground attractions.

THE PROTECTION OF CHILDREN FROM HARM

PCH.10. ***Soft drinks shall be available on site as an alternative to alcohol. Drinking water shall be provided free of charge.***

PCH.11. ***No persons under the age of 18 years shall be permitted onto the premises unless accompanied by an adult. Any site or event staff having responsibility for the welfare of children on site must be CRB checked and the Event Management Plan should include a plan to deal with all such lost/found children.***

The meeting commenced at 9.30am and adjourned between 10.20am and 10.55 (as representatives between the Police and the Licence Holders were negotiating prior to the consideration of Reports LR316 and LR317), adjourned for lunch between 1.00pm and 1.20pm and for a break between 3.50pm and 4.00pm. The meeting then adjourned at 7.05pm on 30 April 2010.

The meeting recommenced at 10.00am on 5 May 2010 and concluded at 12.00pm.

Chairman